



## Injured Worker Protocol

**If Life or Limb threatening, call 911**

**If other, then please follow the procedure as outlined:**

**Step 1. Report the injury to your Supervisor.**

**Call TriageNow at 1-855-347-1117**

**Step 2. A registered Nurse will gather information about the injured employee and then triage the injury.**

**Step 3. RN will give instructions for care on site or refer you to a clinic for advanced care.**

**Step 4. All Incident Reports are due to [Safety@tngretail.com](mailto:Safety@tngretail.com) immediately, and are past due after 24 hours of incident.**

**Keep in mind:**

- **Call for any accident, regardless of the extent of injury.**
- **Call TriageNow back if you have questions or concerns about the injury (four calls total are allowed for any one injury).**
- **Follow care advice given promptly to ensure best medical outcome.**
- **You and your Division will be notified of all updates in writing from HR.**
- **TNG and 3<sup>rd</sup> party workers use their companies' safety instruction; RMSI Incident Reports must still be turned into HR.**